

**MENDOCINO UNIFIED SCHOOL DISTRICT  
7-11 COMMITTEE  
MINUTES**

**MONDAY FEBRUARY 23<sup>RD</sup>, 2009**

Mendocino High School Library 10700 Ford St. Mendocino CA 95460

4:00 PM – 6:00 PM

**1. 4:00 PM CALL TO ORDER**

1.1. Roll Call

*Present: Ken Matheson, Janet Self, John "Bones" Newstead, Elaine Hillesland, Gail Daly, Harold Hauck, Gail Dickenson, Sam Waldman (Sam arrived around 5:00)*

*Absent: Beth Ryan*

*MSA Daly/Matheson (7/0) to add the approval of the January 27<sup>th</sup>, 2009 minutes to the agenda.*

**2. APPROVAL OF MINUTES**

*MSA Hillesland/Newstead (7/0) to approve the minutes as presented.*

**3. CORRESPONDENCE**

*A variety of information was provided that had either been requested by committee members or Pat Wilson, attorney, offered to provide.*

**4. DISTRICT PRESENTATION REGARDING FACILITY NEEDS**

*Superintendent Catherine Stone first addressed the committee's question regarding a timeline for the report. She shared that the Board anticipated this process would not take more than about 6 months, but she did note that the committee should take the time it needs.*

*She then provided a power point presentation illustrating the current facility needs (physical needs, capacity of campuses, future capacity needs); the most recent deferred maintenance plan; enrollment history and projections; staffing history and projections. The committee requested a more complete accounting of school facility use during non-school time.*

**5. TIMED ITEM 5:00 PM: PARENT/COMMUNITY COMMENT**

*There was no public comment*

**6. PRESENTATION REGARDING THE CURRENT USE OF THE BUILDING.**

*Peg Brown Levy provided information on the use of the Old Historic Grammar School by the Mendocino Community Recreation and Parks District: use of the building; history of the Rec Center's use of the building; toddler and adult classes provided; current registration packet for the after school classes.*

**7. DISCUSSION ABOUT THE COMMITTEE'S COMMUNITY INPUT PROCESS**

*There was some discussion about the committee's charge in determining if the property is surplus or not, and whether an appraisal might be helpful to the committee. Gail Dickenson, Chair, will get further clarification on the appraisal issue.*

*Sam Waldman will contact Harmony School District and see what information they might be willing to provide about their process which might be used as a starting off place for the committee to develop its own questionnaire, survey, etc.*

## **8. DEVELOPMENT OF AN ACTION PLAN TO MEET THE REPORT TIMELINE**

### 8.1. Discussion based on 6 month timeline

*The committee agreed they were not quite ready to address a specific timeline as yet. The general consensus was that folks needed a chance to study all of the material that was presented at this meeting.*

### 8.2. Future meeting dates and times

*The next meeting was scheduled for March 9<sup>th</sup> from 4-6 pm at the HS Library*

### 8.3. Future agenda items

*Establish parameters to determine if the property is surplus. Open discussion about all of the information currently received by the committee; how shall the group proceed. Define the committee's task relative to the data provided (what are the key data points that factor in to its charge, methodology). Begin to work on a tentative timeline.*

**MEETING ADJOURNED AT 6:00 PM**

The duties of the 7-11 Committee include reviewing projected school enrollment, district facility needs, and other data to determine the amount of surplus space and property, taking community input on acceptable uses, establishing a priority list of use of surplus space and real property that will be acceptable to the community, circulating the list throughout the community, and forwarding an advisory report recommending the appropriate future use of the property to the Board.