

**MENDOCINO UNIFIED SCHOOL DISTRICT  
7-11 COMMITTEE DRAFT MINUTES  
MONDAY MARCH 23, 2009**

Mendocino High School Library 10700 Ford St. Mendocino CA 95460  
4:00 PM – 6:00 PM

**1. 4:00 PM CALL TO ORDER**

Present: Janet Self, Elaine Hillesland, Gail Daly, Harold Hauck, Gail Dickenson, Sam Waldman  
Absent: Beth Ryan, John Bones Newstead, Ken Matheson

Discussion concerning structure and content of the committee minutes with MUSD Superintendent Catherine Stone advising that the committee operates under the Sturgis Parliamentary Procedure Rules and that the committee minutes should follow the Sturgis recommendations.

**2. APPROVAL OF MINUTES**

Motion/Second/Action Daly/Hillesland (6/0) to approve the minutes as presented by Harold Hauck with the addition that the reports submitted at the March 9 meeting from committee members Ken Matheson and Janet Self be included in the committee's files and records.

Additional discussion of Matheson and Self reports with motion/second/action Daly/Waldman (6/0) to include the two reports on the committee web site. This led to a discussion of web site content with motion/second/action Self/Daly (6/0) to include the documents presented to the committee at the February 23, 2009 meeting from the MUSD and MCRPD on the web site. Harold Hauck advised that these documents will be added to the web site as soon as he receives electronic copies from the authors.

**3. CORRESPONDENCE**

Member Beth Ryan submitted her letter of resignation from the committee effective immediately. The letter will be provided to the MUSD Board for their action.

Email from Wanda Traber regarding the Historic Grammar School property with the recommendation that the MUSD retain ownership of the property was read to the committee.

MUSD teacher Elise Boyle was introduced to the committee members. Pending MUSD Board action it is anticipated that Elise will become a committee member.

Sam Waldman reported that he had additional discussion with the Harmony School District; he has been advised that they did not do a community survey and he has been provided documents concerning their procedures and report of surplus property. Sam will provide those documents to the committee.

By consensus discussion, the committee requested H Hauck to publish future committee agendas on the MCN Community Listservs prior to the committee meetings.

**4. REVIEW OF DISTRICT OFFICE AND MCN SPACE REQUIREMENTS**

Superintendent Stone reviewed the Education Code concerning surplus property with the committee and informed us that all district facilities are used for class rooms with the exception of the Historic Grammar School. She indicated that the committee's report to the MUSD Board

should contain a statement concerning the surplus status of the Historic Grammar School. Ms. Stone advised that the District Office space is crowded and needs repair and that the future space needs for MCN have not yet been determined. She then reviewed the new K-8 School site map with a discussion of how the new classroom space will be used.

#### **5. TIMED COMMUNITY COMMENT**

There was no community comment

#### **6. DISCUSSION RE. HOW COMMITTEE WILL PERFORM COMMUNITY OUTREACH**

Gail Dickerson provided a set of potential questions that could be presented to the community. After discussion it was agreed to table this document pending further work on the process the committee will use for community outreach. A subcommittee consisting of Gail Daly, Elaine Hillesland and Janet Self will develop recommendations on a process for community outreach that will be presented for committee consideration at its next meeting.

It was agreed through consensus discussion that the committee would include in its report to the district a statement concerning the surplus status of the Historic Grammar School. A subcommittee of Sam Waldman, Elaine Hillesland and Harold Hauck will draft this statement for consideration by the committee at its next meeting.

#### **7. FUTURE MEETING AGENDA ITEMS AND DATE**

The committee will meet on April 20,2009, 4:00 pm at the Mendocino HS Library. Agenda items will include the subcommittee recommendation concerning surplus facilities and the subcommittee recommendations concerning community outreach.

Minutes Submitted by

Harold Hauck