

**MENDOCINO UNIFIED SCHOOL DISTRICT
7-11 COMMITTEE
MINUTES**

MONDAY JUNE 1ST, 2009

Mendocino High School Library 10700 Ford St. Mendocino CA 95460
4:00 PM – 6:00 PM

1. 4:00 PM CALL TO ORDER

The meeting was called to order at 4:00 pm

Present: Ken Matheson, John Newstead, Sam Waldman, Gail Daly, Harold Hauck, Elaine Hillesland, Gail Dickenson

Absent: Elise Boyle,

2. APPROVE MINUTES OF MAY 4TH, 2009

MSA Matheson/Hauck (7/0) to approve the May 4th minutes as presented

Ken Matheson said that he spoke with Will Smith and he is willing to help facilitate the 7-11 committee public hearing/meeting, and would be happy to come and meet with the committee to discuss plans.

3. CORRESPONDENCE

There was no correspondence received

4. REVIEW OF NAYLOR ACT

Gail Dickenson conferred with Pat Wilson, legal counsel, and he clarified that the school district must follow the Naylor Act in offering the play ground area to other public agencies at a discounted price. However, if there is no interest by any public agencies, and after following other requirements as indicated in a previous memo, the school district may then proceed to seek sealed bids to sell the property to the highest bidder. That bidder would not be required to maintain the land as a play area.

5. TIMED ITEM 5:00 PM: PARENT/COMMUNITY COMMENT

There was no public comment

6. ACTION

6.1. Finalize Questionnaire

Catherine Stone re-emphasized that the committees charge is to determine the community's priorities regarding usage of the property, not who will provide the usage. There was some concern that the questionnaire, in naming agencies, might be seen as biased and might skew feedback.

Ken Matheson reported on a special Board meeting he attended last Wednesday where several issues were clarified by the Board which may impact the current questionnaire as well. He noted that this Board is not interested in putting the district office or MCN at the Old Historic Grammar School Site. The Board also affirmed that the 7-11 committee must be free to finish their work and get feedback from the community regarding use of the property. Ken presented an amended questionnaire which included some input from the other questionnaire committee members, but was in fact primarily revised by him.

The entire 7-11 committee continued to work and reach consensus on yet another version of the survey, including such elements as:

- *Consistently referring to the property as the Old Historic Grammar School which is the legal name.*

- *Questions should be stated as simply as possible without implying or leading participants.*
- *Important to identify the various elements of the property.*
- *Include a map with the questionnaire (Sam Waldman volunteered to see if he can create a more realistic map)*
- *The mailer should be done in thirds with the return address on the back of the survey page (7-11 Committee, box 1154, Mendocino Ca 95460)*
- *Provide one survey per household noting that additional surveys could be obtained and how*
- *Questionnaires should be returned no later than September 10th*
- *Availability: hopefully questionnaires could be available at Harvest at Mendosas and Corners, as well as the schools, the Rec Center, and the web site.*

6.2. Preparations for MUSE Fun Fair, booth, tours

It was agreed that given the latest revisions, the questionnaire will not be ready for the MUSE Fun Fair this Sunday, and, while there was some advantage to getting the survey out at the Fun Fair, it may have been confusing with the overall timeline.

7. FURTHER DISCUSSION OF TIMELINE

Gail noted that the labels from the county for MUSD voters will cost \$220

Questionnaires will be due back no later than September 10th, 2009

The committee will then have to meet to tabulate results

Public comment/hearing meeting to be held on September 13th at the Old Historic Grammar School)

Present report to the Board at a special meeting in later October

8. FUTURE AGENDA ITEMS AND MEETING DATES

The next meeting will be Monday August 10th from 3-6

Prepare questionnaire for mailing (fold/label, etc) – it was suggested that we invite others to help (Gail will research the cost to have the mailers folded/stapled by a printer)

Hope to have Will Smith come and discuss the format of the public meeting

The question was raised as to how a committee member can get an item on the agenda between one meeting and the next since the agenda is developed at the end of each meeting.

The committee agreed that any committee member may suggest an agenda item provided the request is within the appropriate timeframe to get it included on the agenda.

The duties of the 7-11 Committee include reviewing projected school enrollment, district facility needs, and other data to determine the amount of surplus space and property, taking community input on acceptable uses, establishing a priority list of use of surplus space and real property that will be acceptable to the community, circulating the list throughout the community, and forwarding an advisory report recommending the appropriate future use of the property to the Board.